

## ANNUAL GENERAL MEETING

Saturday, 14<sup>th</sup> November 2020 - 9.30am  
at the Loose Goose, Twin Waters QLD

### AGENDA

1 - Attendees											
2 - Welcome by the President.											
3 - Apologies:											
4 - Review of the previous AGM minutes [meeting 23 November 2019] and matters arising from the minutes. <ul style="list-style-type: none"> <li>Minutes adopted as a true and accurate report for the year ending June 2019.</li> <li>Proposed by..... and seconded by.....</li> </ul>											
5 - Receipt of proxies: <ul style="list-style-type: none"> <li>The secretary is in receipt of..... proxies (see below):</li> </ul> <table border="1" data-bbox="172 1317 1465 1496"> <thead> <tr> <th>Proxy forms received from:</th> <th>Proxy representative appointed:</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> </tr> <tr> <td>2.</td> <td></td> </tr> <tr> <td>3.</td> <td></td> </tr> <tr> <td>4.</td> <td></td> </tr> </tbody> </table>		Proxy forms received from:	Proxy representative appointed:	1.		2.		3.		4.	
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1.											
2.											
3.											
4.											
6 - President's annual report for the year ending 30 June 2020.											
7 - Treasurer's annual report for the year ending 30 June 2020.											
8 - Administrative Officer's report for the year ending 30 June 2020.											
9 - Appointment of an independent Auditor for the year ending 30 June 2021: <ul style="list-style-type: none"> <li>Name: Narelle Robertson</li> <li>Acceptance of the above independent auditor proposed by ..... and seconded by .....</li> </ul>											

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### **AGENDA (cont.)**

10 - All positions declared vacant and the President will conduct the voting for election of the following officers: <ul style="list-style-type: none"><li>• President</li><li>• Vice President</li><li>• Secretary</li><li>• Treasurer</li><li>• Administrative Officer</li><li>• General committee member</li></ul>	
11 - Vote of thanks from the President for outgoing officers.	
MEETING CLOSED AT:	
Signature [President]	Signature [Secretary]
_____	_____
DATE ___/___/___	DATE ___/___/___